

Dear Westlake Staff, Faculty and Parents,

It is that time of year when your PTSA starts the process of awarding Honorary Service Awards.

Nominated individuals to be considered are those who have made a significant contribution to the well being of children, youth or families in our school and/or community. Award recipients will be recognized at the May PTSA meeting.

There are four awards to consider:

- **Very Special Person Award (VSP)**- May be given to an individual to recognize IMPORTANT service to children/youth.
- **Honorary Service Award (HSA)**- May be given to an individual or organization in the PTSA, school or community in special recognition of OUTSTANDING service to children and youth.
- **Continuing Service Award (CSA)**- May be given to an individual or organization in the PTSA, school or community for recognition of outstanding service to children/youth. This award may be given to a person whose contributions have been SIGNIFICANT OVER A PERIOD OF TIME. This award is usually given to someone who has already received an HSA.
- **Golden Oak Award**- This is California State PTA's most prestigious award, This award is given to an individual who has made SIGNIFICANT contributions to the welfare of children/youth in the school and/or community. This award should be given to recognize EXCEPTIONAL SERVICE to children/youth.

Please send all nominations to Deana Cohen at [DMCohen\\_99@yahoo.com](mailto:DMCohen_99@yahoo.com) or you can leave a printed copy in the PTSA mailbox no later than Thursday, March 15.

Name/Title of nominee \_\_\_\_\_

Award and reason for nomination \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of person submitting nomination \_\_\_\_\_

Thank you!

Deana Cohen